

WSCC Meeting Minutes

Meet Date:	12/09/2026 – Meeting Open 11:15am - **Denotes action items	
Legend:	* ITEMS DISCUSSED	**ACTION ITEMS
Attendees:	Michelle Lowe (ML), Daniel Lowe (DL), Tas Tasman (TT), Stephen Miller (SM), Warren Morton (WM), Tracey Finch (TF), Jamie Finch (JF)	
Apologies	Pete McPhee, Luke Lawrence, Dennis Land, Charles Cameleri, Juanita Booth	
Next Meeting Date:	AGM 14 th November 2026	
Selected Chairperson:	Stephen Miller	

No	Item	Init	Description	MTAI	AIF
1.	AGM Minutes	DL	Finalise outstanding tasks from AGM 2023-2026; a) 2nd bank authority required – Cannot be President due to conflict of interest with Treasurer – Still using Kelly Horder currently confirmed Lisa Stanley has been removed – Tracey Finch has offered to assist along side VP Jamie Finch - AIF **ML to assist setting TF up with bank b) Item 5 of the 2026 AGM minutes - Unable to appoint a secretary currently. Committee will be seeking a temporary appointment while recruitment is underway – Michelle has been acting in this role, but it is too much also doing Treasurer – ML would prefer to do Treasurer only at this time *Kira Morton has offered to help via FB message **ML to send email out to all members asking for assistance	✓	✓
2.	Audit Results FY24-25	ML	a) Letter to committee – For review and comment *Completed by all present b) Updated finance program to MYOB per Audit advice – More expensive per month than Reckon but will reduce audit fees significantly c) All audits now up to date – Next to commence Nov26 d) BASS to be completed for beginning of this year – Currently \$617.00 in credit with ATO with 2 more quarters to submit – Auditor will also lodge the 2026 Self Review Return on our behalf **ML to finalise this week	✓	✓
3.	Current Financials	ML	a) Current cashflow and outstanding accounts *Noted annual fees to be invoices January and ongoing car/van storage fee in September to spread the cost. b) Current paid 2026 members #56 – Average entries per event is 18 this year b) Rates donation confirmed – Currently in credit \$750.00 c) Current paid 2026 members #56 – Average entries per event is 18 d) Rates donation confirmed – Currently in credit \$750.00 – ML Requested refund form council e) Water bill is very high *Ensure water is turned off prior to leaving the property **TT to reach out to council to discuss water charges f) Caravan storage is to be invoiced at annual car storage rate	✓	✓

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4.	Facility Hire	DL	a) Kart Club has been invoiced \$750 for facility hire from 24 September 2026 to 28 September 2026 (4 days) and have agreed to pay the months utilities usage	✓	
5.	Insurance	DL	a) Review Property Insurance Quotes – Unable to commit due to cost of 8K - Ongoing discussion with alternative brokers * Discussion around the potential sale of unused items i.e. trailer, backhoe sales and car recycling to be held in bond account for an emergency repairs fund **ML will ensure these funds are held as bonds and not taken to income b) Public Liability is in place (LCIS)	✓	✓
6.	Online Training and Certification	ALL	**** PRIORITY****In preparation to run our events and ensuring we have enough licensed officials certified by Motorsports Australia. a) Online Training and Certification for CoC, Scrutineering, and Timing is required. General officials training to be completed first. b) For those members that are eligible to be signed off for Clerk and Scrutineering you must first complete the MSA training and exam. *Discussion around getting MSA to support – Bring up at next race meet – Mentorship needed and supporting roles *Noted Warren is Silver Scrutineer **DL to reach out to MSA for support c) Blue cards required for all officials running events **ML to access register for WSCC for members with BC to be added	✓	✓
7.	Grants for review	ALL	a) Who can assist with preparing information and applying for grants? *Noted Mike Browne and/or Gus Walgot b) Whitsunday Regional Council's Grant, Sponsorship and Donation Program has changed review email **ML email info to above and request availability to complete	✓	✓
8.	Business Sponsorship for 2027	ALL	a) Business Sponsorship for 2027: - Push out sponsorship information via Facebook **TF to add to socials and website b) Committee members can talk to businesses they have good rapport within Mackay and the Whitsundays **All committee members **SM to reach out to solar company (Used Solar panels) and Reece plumbing (Hot water system) **ML to reach out to MSA for support i.e. checkered flags and stickers **SM to advise TF when size of core flute signs to go over sign posts is determined	✓	✓

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9.	Lease renewal 2027	DL	a) Option to renew as per lease agreement b) Council has been contacted noting response that it is flagged in their system and they will reach out to begin discussion 6 months prior to expiry *TF raised potential risk to lease terms with the Bulls onsite **Further investigations required	✓	✓
10.	Working Bees	TT/JF	a) Working Bee Saturday 19th September 2026 b) Jobs and tools required – For discussion (track maintenance team) *SM will bring a trailer load of builders mix and a cement mixer to erect sign at the front of the property and is sourcing old train tracks to put signage along the roadside **JF confirmed this will occur at the October working bee c) ****PRIORITY**** Track compliance i.e. tyres and tyre walls *TT advised there is no issue with compliance – Could not confirm by all **JF to investigate via MSA the Khanacross requirements to ensure we are doing things safely	✓	✓
11.	Upcoming Events	ALL	a) Confirm officials and volunteers for remaining calendar year: - Documentation for entries - Canteen coordination - Scrutineering (Spot Chacks) - Track set up and spotters *Not enough members present to confirm **ML and TF to send out call on socials and email	✓	✓
12.	Next Meeting	ALL	a) AGM Saturday 21st November 2026 – Discuss preferred location *Preferred to hold AGM at final event of the year - 14th November 2026 - Before racing begins (Sign on and set up first) 9am start 10.30 racing to commence - After race BBQ and drinks provided by club including EOY presentations/club awards (Details to be confirmed closer to the date)	✓	
13.	Officials iDrive Team for 2027	HELD OVER TO AGM	a) Discuss iDrive Coordinator b) Determine possible dates c) Up to 10 participants on Saturday morning. The participants can race the remaining of the day if they are deemed confident under instruction. The cost of the iDrive would cover the club membership and Motorsports Australia license for 12 months. The aim would be to boost younger club membership and participation in the sport. d) Preparation required: - Complete Motorsports Australia Permit - Flyers to be created and sent to all high schools in the Whitsunday and Mackay		

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			- iDrive trainers to be determined for both weekends. - Determine vehicles to be used for the iDrive - Collaboration of participant details and payments taken - Organise Lunch for trainers and participants Blue cards required for all officials running the program		
Other Business:					
1.	Rally Car Rego	WM	a) Warren would like to see the club be able to supply documentation for rally car registration. Currently need to go to Rockhampton or Townsville for vehicle inspections. b) Issuing of "blue plates" required by a registered workshop c) Investigate options with current members who has this capability		
2.	2027 Calendar	TF	a) We should start to think about next year's calendar *Discussion around getting in early i.e. prior to Kart Club and happy to stick with current year		
3.	Track Cross Over	SM	a) Discussion had to implement the track cross over once lease renewal/agreement is finalised b) 20ft containers available c) Construction of cross over to be discussed in finer detail		

Column Heading Reference

MTAI – Motion to Accept Item - A motion is a proposal that is put before a meeting for discussion and a decision. If a motion is passed it becomes a resolution. Resolutions are binding and should be recorded in the minutes of the meeting.

AI – **Action Item** – This column indicates if there is an action item in the Action Items Register that is existing, or because of the meeting is added to the Action Items Register.

Appendices

(Appendix A)