

WSCC Meeting Minutes

Meet Date:	09/05/2026 – Meeting Open 11:20am
Attendees:	Michelle Lowe (ML), Daniel Lowe (DL), Mitchel Cole (MC), Tas Tasman (TT), Troy Baker (TB)
Apologies	Mike Browne, Matt Moore, Pete McPhee, Dave McLure, Jamie and Tacey Finch
Next Meeting Date:	TBC
Selected Chairperson:	Daniel Lowe

No	Item	Init	Description	MTAI	AIF
1.	AGM Minutes	DL	Finalise outstanding tasks from AGM 2023-2026; a) Item 4.2 of the 2023 AGM minutes that the revaluation of assets including fitting and fixtures needs to be updated – Also raised in 23-24 audit *Suggested to be a task for next working bee – Action DL b) 2nd bank authority required – Cannot be President due to conflict of interest with Treasurer – Still using LS currently *TT is already a signatory and willing to approve payments **Lisa Stanley to be removed as signatory – Action ML c) Item 5 of the 2026 AGM minutes - Unable to appoint a secretary currently. Committee will be seeking a temporary appointment while recruitment is underway – Email from ML - Treasurer Update 25.03.2026 *Chandler (TB daughter) offering to help with Treasury role – Committee agreed to trial period first to see if she is a good fit – Action ML	✓	✓
2.	Audit Results FY23-24	ML	a) Letter to committee – For review and comment *Completed by all present b) Discuss GST component – For review and discussion *TT advised GST is required to enable eligibility for government grants i.e. Rates discount – Nil change c) Letter from ATO – Nil fine for breach *Accountant to continue to lodge BAS on time – Action ML d) Permission for Treasurer to proceed with FY24-25 audit *As per constitution and Motorsport Australia requirements – Action ML	✓	✓
3.	Scott's Cup	DL	a) Total entries 15 *TB requested total number of locals = 10 entries b) Mark stepped up last minute to do clerk of course c) Total income raised – Treasurer report * \$165.00 – Merchandise \$650.00 – Entries \$100.00 – New Membership <u>\$278.00</u> – Canteen income \$1293.00 *TB requested total after cost – Action ML	✓	✓
4.	Utilities and onsite amenities	DL	a) Ergon Smart Meter installed – Last read was 2021 and result 2k in extra charges – Payment plan requested and	✓	✓

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			accepted up until 29/12/26. Note: Quartey bills will still be payable *Usage to be monitored via Ergon online portal – Action DL b) Shared amenities (Kart Club) – For discussion (History?) plan to move forward. Daniel has been in contact with the club president (Adam) to arrange a catch up. *DL has reached out the club President during the work who said he will call back to talk – Nil reply to date – Action DL		
5.	Officials On-site for Saturday May 23rd	DL/ML	a) Officials for the weekend - Paperwork has been lodged and received with the same officials as per April. b) Determine who can be there on this weekend and what role they will play across the weekend. * Per permit application – Action ML **Proceed with advertising – Action TF	✓	✓
6.	Online Training and Certification	DL	In preparation to run our events and ensuring we have enough licensed officials certified by Motorsports Australia. *Confirmed officials we know about – Tim H, Mark H, Pete M, Jacko **Confirmed Admin/Timer – Tas T a) Online Training and Certification for CoC, Scrutineering, and Timing is required. General officials training to be completed 1st – 1 Year b) For those members that are eligible to be signed off for Clerk and Scrutineering you must first complete the MSA training and exam. *Mitch has completed Scrutineering and CoC training, needs to confirm online training is up to date – Action MC **Michelle has completed Timing and admin training including online training ***Once MC confirms Geoff Nicol to be contacted for sign off – Action DL	✓	✓
7.	Officials iDrive Team for 2026	HOLD over for next meet	a) Nominate iDrive Coordinator b) Determine possible dates c) Up to 10 participants on Saturday morning. The participants can race the remaining of the day if they are deemed confident under instruction. The cost of the iDrive would cover the club membership and Motorsports Australia license for 12 months. The aim would be to boost younger club membership and participation in the sport. d) Preparation required: - Complete Motorsports Australia Permit - Flyers to be created and sent to all high schools in the Whitsunday and Mackay - iDrive trainers to be determined for both weekends. - Determine vehicles to be used for the iDrive - Collaboration of participant details and payments taken - Organise Lunch for trainers and participants - Blue cards required for all officials running the program		

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8.	Community Assistance Grant for review	DL	a) For discussion - See First Round Supercheap development fund email - Auto Club Development Fund will need to contact the Motorsport Australia Regional Development Executive within their state/territory to discuss their project prior to application. - Who can assist with preparing information and applying for grant? - Applications close 22/06 AEST *We need to determine what we want to do i.e. property, amenities, pits or something new?? Action – ALL at next working bee	✓	✓
9.	Business Sponsorship for 2026	MC	a) Business Sponsorship for 2026: - Push out sponsorship information via Facebook - Committee members can talk to businesses they have good rapport within Mackay and the Whitsundays – (All committee members) b) Email sponsors details to treasurer c) Invoicing for sponsorship (treasurer) * MC suggested we should be present at car shows in town ** ML noted marques for use, chairs, tables etc. in canteen **What we need to consider – Flyers, Signage, Sponsorship pack ***TB suggested fuel subsidy for entries who are coming in from afar – Decided current financial position will not allow but will bring up again in the future ****MC also suggested Bunnings – Need to research how this can be done i.e. booking and local sponsorship – Action committee members *****We need to drive more memberships	✓	✓
10.	NQKC Round Cancelled at WSCC	DL	a) Event cancelled for 2026 – Discuss impact and share ideas for upcoming events. * Trophies have been purchased – Agreed to store until next year's event	✓	
11.	Working Bees		a) Working bee 1 and 2 were a success b) Working Bee 3 is scheduled for Saturday 16th May c) Jobs and tools required – For discussion (track maintenance team) * Concentrate on track work ** Confirm Luke Lawrence from Airlie Scaffold to droop off Telehandler for the week – Action DL/TT d) Discuss email from corrective services – HOLD for next meeting	✓	✓
12.	Next Meeting		Saturday 11th July – Discuss preferred location *TB offered use of his house in Mackay for meetings – Members thank TB for offer **TT mentioned members have indicated that the club is in the Whitsundays and meeting should be held there	n/a	

			***Next meeting confirmed post-race Saturday 25 th July @3.30pm on the club grounds		
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Colum Heading Reference

MTAI – Motion to Accept Item - A motion is a proposal that is put before a meeting for discussion and a decision. If a motion is passed it becomes a resolution. Resolutions are binding and should be recorded in the minutes of the meeting.

AI – Action Item – This column indicates if there is an action item in the Action Items Register that is existing, or because of the meeting is added to the Action Items Register.

Appendices

(Appendix A)